



**Deputy Nursery Manager  
Derby Grammar School  
Permanent Role**

We are seeking an experienced Deputy Manager to join our brand-new nursery at Derby Grammar School. This is an exciting opportunity to join, shape and influence the setup and development of our nursery, creating a nurturing and inspiring environment for young children.

**About Derby Grammar School**

Derby Grammar School is a leading independent school for children aged 4 to 18. Situated in the picturesque Derbyshire suburb of Littleover, our tranquil grounds offer the ideal setting for a first-class educational experience.

At Derby Grammar School, we strive to 'bring education to life' and ignite a passion for learning that stays with our pupils. Our smaller size allows us to know each child as an individual, celebrating their unique strengths.

This is a permanent position to work in our year-round Nursery. The role is 40 hours per week. This position is All year round and not term time only.

We are looking for a Deputy Nursery Manager who will be involved in progress and development of the Nursery. Linking closely with the Nursery Manager and involved with the school you will play a key role in the development of our pupils ensuring a happy and successful start to their education journey. Prior Deputy Manager experience is not essential but would be looked upon favorably for this role. You will be involved in the day to day running of the nursery alongside the Manager so an understanding of financial operations, recruitment, training and development of staff would also be looked upon favorably.

**We are looking for a fantastic deputy nursery manager who can;**

- Demonstrate excellent practice in delivering the Early Years curriculum.
- Promote the values of the Nursery for all staff, parents and children.
- Develop and maintain excellent working relationships with all staff.
- Assist with the maintenance of accurate records including occupancy to ensure growth and development.
- Assist with training and development of staff to fulfil their potential.

The successful Deputy Nursery Manager should be passionate about all areas of children's learning.

**Applicants should demonstrate the following qualifications & experiences:**

- Full and relevant Level 3 Childcare qualification in early years as a minimum.
- Have recent experience within a childcare setting.
- Great passion for child development and a good working knowledge of the EYFS 0-5 years curriculum.
- Experience of working in a Senior EYP or Deputy Manager role.
- Excellent knowledge of the EYFS and Ofsted statutory guidance.
- Knowledge of Child Protection and Safeguarding.
- Knowledge and proven practical experience of implementing good quality learning opportunities.
- Ability to deliver a high standard of childcare.
- Excellent communication and interpersonal skills to work productively with pupils, colleagues, parents and outside agencies.

- Excellent planning, organisation and time management skills.
- A fantastic understanding for how a Nursery works.
- Excellent communication skills and able to work effectively in a team.

As the Deputy Manager at Little Oaks Nursery, Derby Grammar School you will join our great team and play an important role in this newly created Nursery, delivering a high-quality childcare and education service to our young children.

As well as joining an outstanding team of colleagues at Derby Grammar School as part of the Inspired Learning Group you will also benefit from;

- Annual salary review
- Professional Development and Training opportunities with the prospect of career and salary progression as our business grows
- School fee discount
- Annual leave inclusive of Bank Holidays increasing with service
- Pension scheme
- Refer a friend scheme up to £750
- Performance based bonuses.
- Health cash plan covering 10 healthcare benefits and services such as optical, dental, dental accident, chiropody, therapy treatments and health club concession. Access to Doctor line from anywhere in the world.
- Employee Assistance Programme,

If you are an experienced Deputy Manager looking to take on a new and exciting opportunity or Senior Practitioner for progression this could be the role for you.

We look forward to your application. Please apply at <https://applicant.website/i/65A755/vacancy-info/0000000847>

Applications will be reviewed as they are received, and interviews will take place on a rolling basis. We reserve the right to close this vacancy early if a suitable candidate is found.

**Safeguarding Statement:** Derby Grammar School is committed to safeguarding and promoting the welfare of children & young people and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening, as all new staff will be subject to enhanced DBS clearance, identity checks, qualification checks and employment checks to include an exploration of any gaps within employment, two satisfactory references and registration with the Disclosure and Barring Service (DBS)