



Code of Conduct

Introduction from Dr Norris

This document sets out the standards expected of all pupils attending Derby Grammar School.

All pupils and staff are expected to be familiar with the content of this document and take appropriate steps to ensure it is adhered to at all times. As members of a community, the most important principle is that we treat each other as we would wish to be treated. It is also essential that the environment and atmosphere is conducive to teaching and learning. All pupils have the right to an education, offering them the best opportunity to fulfil their potential. The staff accept, as their duty, that they must make proper provision so that pupils achieve success.

Code of Conduct

Good behaviour is based on civilised practice and your aim should be that you develop the self-discipline necessary to achieve this. School expects all pupils to behave in a manner commensurate with the ethos and principles of the School at all times and in particular when representing the school.

We are extremely proud of our pupils, not only because of their achievements but also because they become well-rounded, caring individuals. There are many examples of the exemplary standards set by DGS pupils and these need to be celebrated by all and maintained going forward.

In life, above all else, we must develop self-respect and respect for others. Knowing that you can behave appropriately in any given situation helps to maintain self-esteem. Good behaviour attracts compliments and praise. A pupil will be happier if they are not being criticised or punished for poor behaviour. Such behaviour does, however, depend on self-discipline. You should follow the guidance given in this document as it provides examples of what is considered as mannerly and polite conduct.

At all times, we expect you to:

- Show consideration for and tolerance of others.
- Accept responsibility for your own behaviour.
- Show respect for school property and the property of others.
- Consider your behaviour when dealing with people in the wider community and at all times when representing the school.
- Behave in a respectful and courteous manner.

In the classroom, you are expected to be aware of your role as a learner:

- Be punctual to lessons.
- Have the correct equipment, preparation work or homework.
- Take your seat quickly and be ready to start work.
- Listen carefully to instructions and carry them out.
- Pay attention and maintain pace with the lesson.
- Do not interrupt. Raise your hand if you wish to gain the teacher's attention.
- Do not become involved in any disruptive behaviour.
- Record your homework carefully.
- Do your utmost to achieve the best grades you can.
- Leave the classroom only when you are told you may do so and in an orderly manner.

Rules and Regulations

The following rules and regulations are not a finite list but are a guide to enable you to go about daily school life as expected.

1. No pupil, with the exception of Sixth Formers, may leave the school site during school hours without permission from a senior member of staff.
2. The following are forbidden and may lead to a pupil being required to leave the school without notice (see sanctions: suspensions and exclusions):
 - The possession and/or use of illegal substances.
 - Damage to school or personal property, including abuse of the ICT facilities.
 - Aggressive or dangerous behaviour.

- The possession and/or use of tobacco, vaping equipment, alcohol and all flammable materials in school, on school trips or at school events.
- Unauthorised absence.

3. All pupils must:

- Attend assemblies, lessons and study periods.
- Fulfil all official school commitments.
- Be punctual.
- Have permission from a member of staff to use a mobile phone.
- Arrive at school by 08:30 and may not leave before the end of the school day without permission from a senior member of staff.

Note: Official school commitments include among other things: all school sports fixtures and training sessions; music and drama rehearsals; concerts and school productions. School occasions include: Open Days; Speech Day; Services at the Cathedral and school trips, visits and expeditions. All these occasions are advertised in the school calendar or through circular letters/emails and the website.

4. Any reported misbehaviour by pupils during their journey to and from school will be regarded as a serious offence.
5. All school buildings and equipment must be used with care. Expenses arising from wilful damage, misuse or abuse will be invoiced.

Dress and Appearance

1. Present a clean and tidy appearance at all times.
2. Uniform must be as stated on the school uniform list and should be clearly labelled with the owner's name.
3. Fashion statements are not appropriate in school. The suitability and acceptability of jewellery, hairstyle and colour and head coverings must be carefully considered.
4. School uniform must be worn when travelling to and from school.
5. School uniform must be worn for school trips and visits unless the member of staff in charge directs otherwise.
6. School uniform is to be worn for evening functions at school unless otherwise directed.

Health and Safety

Health and safety is the school's responsibility but pupils, as well as staff, have an important part to play. Specific regulations have been issued for Science and Design Technology and are posted in each area. Pupils must not enter restricted areas, such as the kitchen, unless escorted by a member of staff.

All pupils are expected:

1. To exercise personal responsibility for their own safety and that of others.
2. To use and not wilfully misuse or interfere with any equipment provided for their general safety.
3. Not to bring to school substances which could endanger their own health or safety or that of others.
4. To observe the school's safety rules and, in particular, instructions given in an emergency by a member of staff.
5. To observe the safety rules as given by a member of staff in teaching situations.

Discipline and Sanctions

At all times, Staff and Prefects will challenge you about any action which is deemed by them to be unacceptable and contrary to this Code of Conduct. This may result in them issuing a sanction which is designed to correct that inappropriate action or they may issue you with a formal school detention.

A member of staff may issue you with a Daybook notification. These are a means of communication between member of staff, pupil and tutor. Failure to comply with any action specified may lead to a detention.

School detentions take precedence over all other activities.

Detentions:

1. Lunchtime - 30 minutes
2. Full School – Fridays from 16:15 – 17:30.
3. Head's – Saturdays from 09:00 – 12:00.

Prefects, acting through the tutor, can place pupils in detention for inappropriate behaviour.

Tutors may place a pupil on report for persistent and general